

Accident Details

Other drivers registration plate number and vehicle model

Name of other driver

Address

State

Postcode

Licence Number

State of Issue

Contact Numbers

Home or Work

Mobile

Insurance Company

Details of where the accident occurred

Suburb

Street

Significant Landmark or Cross Street

Date

Time

Details of damage to the other vehicle

Police officers name

Station

What else we can do for you

- Home and Contents
- Landlord
- Residential Strata
- Travel
- Business
- Commercial Motor
- Professional Indemnity
- Aviation (Aircraft, Helicopter, Glider and more)
- Hangarkeepers Liability

AFS Licence: 235365 | ABN: 62 067 609 572



How to contact us

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Manunda QLD 4870



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The Glove Box Guide



Motor Vehicle Claims

GLOVE BOX GUIDE

WHAT TO DO WHEN AN ACCIDENT OCCURS

1 Notify the police immediately if the driver of the other vehicle/s:

- Refuse to stop;
- Refuse to exchange details;
- Appear to be under the influence of alcohol or drugs

Also notify the police if:

- Fatal injuries have been sustained or someone requires medical attention.
- Any vehicle involved needs to be towed away;
- Required by law

2 Record vital details on the Accident Details section of this guide.

Refer to the Accident Details and ensure all relevant information is collected.

3 Just state the facts—Don't admit fault.

Your legal rights should be protected by not admitting the accident was your fault.

You should state the true facts of the accident in any statement that you make, but the law does not require you admit fault.

Remember there is no need to insist others are at fault.

HOW TO MAKE A CLAIM

Follow these simple steps:

1 If you can drive the vehicle

- Take the vehicle to a licensed repairer and obtain an itemised repair quote. (some insurers have preferred repairers, so its best to call us on 07 4052 1000 to confirm first)
- Contact our office , and we will take care of the claim on your behalf

2 If the vehicle not able to be driven

- Arrange for your vehicle to be towed to the nearest licensed repairer. (some insurers have preferred repairers, so its best to call us on 07 4052 1000 to confirm first)
- Contact our office, and we will take care of the claim on your behalf.

Automotive glass or Windscreen damage

Some policies are covered for windscreen protection. Bill Owen Insurance Brokers recommend O'Brien Glass for all windscreen and automotive glass repairs. (not sure if you're covered, call us to find out)

Call O'Brien on **13 16 16** and quote your policy number, they will handle the claim for you and have you back on the road in no time. Alternatively you can book online at www.obrienglass.com.au

O'Brien is our recommendation, you are free however to select the supplier of your choice.

Witness to Accident

Name of witness

Address

State

Postcode

Contact Numbers


Home or Work

Mobile

Was the witness a passenger in your vehicle?

Yes No

Draw a diagram of the accident

- Mark your vehicle as A
- Mark others as B, C or 1,2,3 etc.
- Name the streets and any landmarks
- Draw the approximate sun location with 



IF POSSIBLE TAKE PHOTOS OF THE DAMAGE, AND THE AREA SURROUNDING THE ACCIDENT

My Policy Number: